

Recruitment Notice
Punjab Land Records Society
Recruitment Notice Reference No. 129

Applications are invited for the following posts in the Punjab Land Records Society, Department of Revenue.

Sr. No.	Name of the Post	Number of Vacancies	Remuneration (in Rs.)
1.	Administrative Officer	One (1)	13500/-
2.	Revenue Officer	One (1)	16000/-
3.	Kanungo	One (1)	13500/-
4.	Patwari	One (1)	13500/-

Last date & time: 15.06.2023

For details log into www.plrs.org.in

Note: 1. Any corrigendum(s) to the recruitment notice shall be published on the above website.

2. The candidates applied for the above posts vide Advertisement No. 128 need not to apply a fresh. Their earlier applications will be considered.

Sd/-
MEMBER SECRETARY
PUNJAB LAND RECORDS SOCIETY
DIRECTORATE OF LAND RECORDS, PB.,
KAPURTHALA ROAD, JALANDHAR CITY.
Tele/Fax No. 0181-2254018, 2254935

Advertisement No. 129

1. Administrative Officer (One)

Educational Qualification and Experience:-

The candidate should possess (a) degree in Graduation from a reputed University (b) (i) Retired person from Central/State Government/Defence Service/Public Sector Undertaking or from the open market having minimum ten years experience (ii) Should have knowledge of working in a Computerized environment (iii) He should have matriculation level proficiency in Punjabi (iv) Should have a high degree of initiative and positive outlook.

Remuneration Package: For Govt. retired, last salary drawn minus pension/to be negotiated. Otherwise Rs.13500/- per month on job work basis.

*HRA & Medical as applicable.

Age: As on 1st Jan, 2023, age should not exceed 65 years.

Place of Posting: Jalandhar

2. Revenue Officer (One)

Revenue Officer from amongst the retired District Revenue Officers and Tehsildars, for assistance in the revenue issues vis-à-vis the Project of Computerization of Land Records on Contract basis.

Remuneration Package: Consolidated salary of Rs. 16000/- per month.

*HRA & Medical as applicable.

Age: As on 1st Jan, 2023, age should not exceed 65 years.

Place of Posting: Jalandhar

3. Kanungo (One)

Retired from Revenue Department in the Rank of Kanungo or above on job work basis.

Remuneration Package: Consolidated salary of Rs. 13500/- per month.

*HRA & Medical as applicable.

Age: As on 1st Jan, 2023, age should not exceed 65 years.

Place of Posting: Jalandhar

4. Patwari (One)

Retired from Revenue Department in the Rank of Patwari or above on job work basis.

Remuneration Package: Consolidated salary of Rs. 13500/- per month.

*HRA & Medical as applicable.

Age: As on 1st Jan, 2023, age should not exceed 65 years.

Place of Posting: Jalandhar

Application Fee: Application should accompany with a non-refundable bank draft of Rs. 1000/- in favour of Member Secretary, Punjab Land Records Society Payable at Jalandhar. No benefit of postal delay would be given.

2. Professional Qualifications (Please mention details of your relevant Discipline)

Degree	Name of Institute/University	Branch of Specialization	Month & Year of passing (MM/YYYY)	Aggregate% of marks *	Full Time (FT)/ Part Time (PT)/ Correspondence (C)

(*If it is Cumulative Grade Point Average (CGPA), please convert it to % of Marks)

E. DETAILS OF EXPERIENCE (If required, please attach separate sheet)

Name of Organization	Designation	Scale of Pay	Duration		Whether regular or not	Nature of duties	Reason for Leaving
			From (MM, YYYY)	To (MM, YYYY)			

F. DETAIL OF DEMAND DRAFT:

Demand Draft No.	Date	Name of Bank	Amount

Declaration:

I affirm that the information given in this application is true and correct to the best of my knowledge and belief. I further undertake that if at any stage it is discovered that an attempt has been made by me, willfully to conceal or misrepresent the facts, my candidature/appointment shall be summarily rejected or terminated without any notice.

Date: _____
Place: _____

Signature:

Name of candidate:

Instructions to the candidate:

1. Incomplete applications are liable to be rejected.
2. Affix recent passport size photograph on the application.
3. Only Indian Nationals are eligible to apply.
4. Canvassing in any form will lead to disqualification.
5. No interim enquiries or correspondence shall be entertained.

Please Enclose:

1. Proof of Date of Birth.
2. Attested copies of Matric/Degree/Diploma Certificates (Do not attach originals)